

Microsoft 365 Plan Details

Plan Details	License			
	Microsoft 365 Apps	Microsoft 365 Basics	Microsoft Business 365 Standard	Microsoft Business 365 Premium
Email Exchange				
Mailbox Storage		50 GB	50 GB	100 GB
ActiveSync Mobile Support				✓
Journaling		✓	✓	✓
Online Archiving				✓
SharePoint Plan				
Shared Storage included		1 TB	1 TB	1 TB
Microsoft Web Apps, including Word, Excel, PowerPoint, OneNote				✓
OneDrive for Business	✓	✓	✓	✓
Teams Plan				
Unlimited message and search		✓	✓	✓
1:1 and Group Audio and Video Calls, Screen Sharing, Recording Option				✓
File Storage	1 TB per organisation plus 10 GB per license			
Office Suite Plan				
Word, Excel, PowerPoint, Outlook	✓		✓	✓
OneNote, Publisher, Access				✓
Works on a Terminal Server				✓
Advanced Threat Protection				
Enterprise-grade endpoint security across devices				✓
App Protection for Office mobile apps				✓
Prevent unauthorised access with conditional access policies				✓
PC and mobile Device management				
Remotely wipe company data from lost or stolen devices				✓
Automatically deploy Applications to Windows 10 and 11				✓
Configure PCs to automatically install Office				✓

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